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11 August 1945.

CIRCULAR LETTER NO. 62

Procurement, Storage and Issue of Paper and Paper

Products - - - - - Section I.  
Item 1606810, Penicillin Sodium, 200,000 Oxford Units- Section II.  
Item N-1002, Bio-Toxoid K, 30 cc. - - - - - Section III.  
Item 1116500, Calcium Chloride, 12 Ampules - - - - - Section IV.

SECTION I. PROCUREMENT, STORAGE AND ISSUE OF PAPER AND PAPER PRODUCTS.

1. War Department Supply Bulletin SB 10-8, dated April 1945, assigns the procurement, storage and issue responsibility of certain paper and paper products to the Quartermaster General. Accordingly, all Medical installations will place requisitions for replenishment of the below listed items through Quartermaster supply channels utilizing QM stock number, nomenclature and unit. Replenishment of Items 7868000, Paper, Toilet and 7936000, Towel, Paper, will continue to be obtained through normal Medical supply channels.

<u>MEDICAL DEPT.</u> <u>ITEM NO.</u>	<u>QM STOCK</u> <u>NUMBER</u>	<u>NOMENCLATURE</u>	<u>QM</u> <u>UNIT</u>
		<u>BINDERS:</u> (Binding side stated first) Loose leaf - 3 Ring Type 1 Inch Capacity, canvas bound.	
7511000	53-B-10768	Size (sheet) 11 x 8½	Each
		<u>BOOKS:</u> Blank, Memorandum, Pocket - Fabricoid (Flexikle, Black) Bound, not Indexed, Side-Opening - 120 pages.	
7515500	53-B-22510	3½" x 6"	Each
		Record, Drill (gray) Bound - Record - Rule, Indexed Throughout, not pages, 150 pages.	
7517000	53-B-23405	8 3/4" x 13 3/4"	Each

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R E S T R I C T E D

<u>MEDICAL DEPT.</u> <u>ITEM NO.</u>	<u>QM STOCK</u> <u>NUMBER</u>	<u>NOMENCLATURE</u>	<u>QM</u> <u>UNIT</u>
		Note, Stenographers' - board, cover - ruled both sides for pen or pencil use, 80 leaves.	
7520000	53-B-22720	4" x 8"	Each
		<u>CARDS:</u> Index - Filing (Substance 91) (100 to package).	
7526000	53-C-9095	White, Ruled 3 x 5	Each
7528000	53-C-9097	White, Ruled 5 x 8	Each
		<u>CARDS:</u> Guide Blank, Pl tabs, buff, collated 1/3 cut	
7530000	53-C-4900	3 x 5	Each
7532000	53-C-4908	5 x 8	Each
		<u>FOLDERS:</u> File (100 to box), Manila, Vertical, Flat Type, Plain Bottom, Heavy	
7562500	53-F-5150	Square Cut 9 $\frac{1}{2}$ x 14 $\frac{7}{8}$	Each
7562000	53-F-5160	Square Cut 9 $\frac{1}{2}$ x 11 $\frac{3}{4}$	Each
		<u>LABELS:</u> Paper, Blank, Gummed, Oblong, White W/Red Border and Clipped Corners	
7575000	53-L-668	1 11/16 x 1 5/16	Box
7576000	53-L-737	2 $\frac{1}{2}$ x 1 9/16	Box
		<u>PAPER:</u> Stencil Duplicating Machine Stencils, Waxless Dry Process - Cellulose	
7584000	53-P-20836	Blue, 8 $\frac{1}{2}$ x 18	Quire
		<u>PADS:</u> Calendar, Folding Type	
7591000	53-P-424	Ordinary	Each
		Desk, Cardboard	
7593000	53-P-520	19 x 24	Each

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<u>MEDICAL DEPT.</u> <u>ITEM NO.</u>	<u>QM STOCK</u> <u>NUMBER</u>	<u>NOMENCLATURE</u>	<u>QM</u> <u>UNIT</u>
		Memorandum, Substance 16 (100 sheets to pad)	
7595000	53-P-1100	White, plain, 3 x 5	Each
7596000	53-P-1140	White, plain, 6 x 9	Each
7597000	53-P-1244	White, ruled, 8 x 10½	Each
		<u>PAPER:</u> Computing Machine, White (225 ft. to roll)	
7600000	53-P-9116	Width 2 5/16	Roll
		Blotting, Standard	
7602000	53-P-2520	Substance 80, 25 percent rag, white, 3 x 9½	Sheet
7601000	53-P-2610	Substance 100, moss green, 19x24	Sheet
		Carbon, Typewriter, Black light Weight Medium Coating (100 sheets to box)	
7604000	53-P-8100	8 x 10½	Box
7603000	53-P-8116	8 x 13	Box
		Himeograph, Wood-Pulp (Chemical) Substance 18	
7606000	53-P-16700	White, 8 x 10½	Ream
7607000	53-P-16716	White, 8 x 13	Ream
		Typewriter, Bond 25% Sulphite, Substance 16	
7610000	53-P-22622	White, 8 x 10½	Ream
7608000	53-P-22624	White, 8 x 13	Ream
		Typewriter, Manifold, 25% Rag, Sulphite, Substance 9	
7611000	53-P-22736	White, 8 x 10½	Ream
7609000	53-P-22740	White, 8 x 13	Ream
		Reinforcements: Eyelet, White, Gummed, Cloth, Round	
76355000	53-R-908	Diameter (hole) ¼, Diameter (Outside) 9/15	Box



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SECTION II. ITEM 1606810, PENICILLIN SODIUM, 200,000 OXFORD UNITS.

1. Subject item now comes packed in 200,000 Oxford Units to the vial. This will be taken into consideration by requisitioning agencies, since the former item, Item 1606800, with 100,000 Oxford Units to the vial, has been discontinued. When placing requisitions, use past experience as a guide. Thus approximately half the former quantity will be requisitioned to obtain the same quantity in Oxford Units.

2. Effective upon receipt of this letter, requisitioning agencies will requisition under the new catalog number 1606810, Penicillin Sodium, 200,000 Oxford Units, and not under the old catalog number. Until present stocks of Item 1606800, Penicillin Sodium, 100,000 Oxford Units, are exhausted, substitutions will be made on the basis of 2 for 1 on requisitions calling for Item 1606810, Penicillin Sodium, 200,000 Oxford Units.

SECTION III. ITEM N-1002, BIO-TOXOID K, 30 CC.

1. All stocks of Item N-1002, Bio-Toxoid K, 30 cc, in hands of units or in Medical depot stocks will be destroyed.

2. Destruction of Bio-Toxoid K will be accomplished by assuring that each bottle is broken and the contents emptied into a sewage system. Special care must be taken to assure that no bottles are left unbroken.

SECTION IV. ITEM 1116500, CALCIUM CHLORIDE, 12 AMPULES.

1. Laboratory examination has disclosed that the below listed lots of Item 1116500, Calcium Chloride, 12 ampules, are badly contaminated with undissolved material:

<u>MANUFACTURER</u>	<u>LOT NO.</u>
Pro-Medico Labs.	66433
Pro-Medico Labs.	66453
Pro-Medico Labs	2031
Pitman-Moore	40944
Pitman-Moore	16542045
Pitman-Moore	16542092
Pitman-Moore	16542173
Pitman-Moore	16542177
Pitman-Moore	16542178
Pitman-Moore	16542185
Pitman-Moore	16542188
Pitman-Moore	16542744



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2. All Medical installations will take immediate action to survey and destroy any stocks of this item bearing the above lot numbers. Medical depots will submit a report to this office by 15 August 1945 of the total quantities destroyed per above directions.

By order of the Theater Chief Surgeon:

*Daniel J. Waligora*

DANIEL J. WALIGORA,  
Colonel, Medical Corps,  
Executive Officer.

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